BAGGAGE MIGRATION COMMUNITY
Charter

Baggage Migration Community **Charter**

Background

On 1 April 2011, IATA Baggage Allowance and Charges Resolution 302 and US DOT Disclosure and Reservation became effective. Because Optional Services Service Type F was already implemented in the industry for flight-related services such as pre-reserved seats and unaccompanied minors, airlines and systems used it as the fastest way to disclose, offer, and sell baggage.

To achieve regulatory compliance, align baggage rules processing across systems, and create a platform for the collection of interline baggage fees, the industry requested that baggage charges no longer be in Service Type F. ATPCO, airlines, and distribution channels have been working together through a Task Force and the Optional Services and Branded Fares Working Group to finalize the solution and agree to a migration plan. Refer to Notification 18-208 for details of the solution and migration details.

Business Value in Moving Baggage Fees from Flight Services Types F and P

The industry has identified three main benefits of moving baggage fees from F and P:

1. **Regulatory Compliance** – Unlike Service Type F, Service Type C for baggage is designed to align with IATA Resolution 302 and the US DOT/CTA reservations and disclosure

2. **Industry/System alignment** – When baggage fee processing is misaligned, it results in costs such as systems having to maintain exception processing, airlines having to distribute baggage fee provisions in multiple ways to different systems, and added airline and system training costs

3. **Interline/Code Share Collection** – Service Type C for baggage contains industry standard rules for whose baggage rules apply and clarifies how to collect baggage rules in interline scenarios. Moving baggage fees from Service Type F will give the industry a single process that will accommodate code share and interline travel.

Community Goal

The goal of the Baggage Migration Community is to facilitate a smooth transition from the baggage filed as Service Types F and P to filing it as Service Type C. The community, facilitated by ATPCO, will assist airlines with their data migration and systems with implementation of the baggage solution available on 31 March 2019 (refer to Milestone 4 Notification 18-208).

The community will transparently document challenges encountered by airlines and systems alike, resolve these challenges, and share the solutions with the industry. Additionally, ATPCO will maintain a matrix of airlines and systems and their associated status related to the baggage migration. The community will formulate and confirm the data migration plan, which may include prioritization of airlines in the migration timeline.

All information relating to the Baggage Migration Community will be readily available on a dedicated area of the atpco.net website.

Duration of Engagement

The community will meet initially in November 2018 with an initial commission of 12 months. In 4Q19 the community will review the group's business value and need.

Meetings will occur every two weeks from November to April. In April, the community will review the time, frequency, and duration of engagements.

Goals of Engagement

- Address key challenges
  - Subscriber readiness to process all features effective 31 March 2019
  - Airline data migration process engagement: ATPCO will provide information on how to test-file their migration plans in the Gold Release testing environment
  - Subscriber testing engagement: ATPCO will formulate scenario-based testing and where able, utilize data from airline test filings in the subscriber test files
  - Ownership of airline migration plan and timeline
  - Maintenance of the matrix listing airline and system baggage migration status
  - Address, document, and distribute airline and system challenges

- Ensure understanding of phased approach to baggage migration:
  - Phase I   Data Migration of Service Types F/P to Service Type C
  - Phase II   Baggage Sub Code alignment (including new and discontinued existing weight/size sub codes) will commence upon completion of Phase 1 in 2020
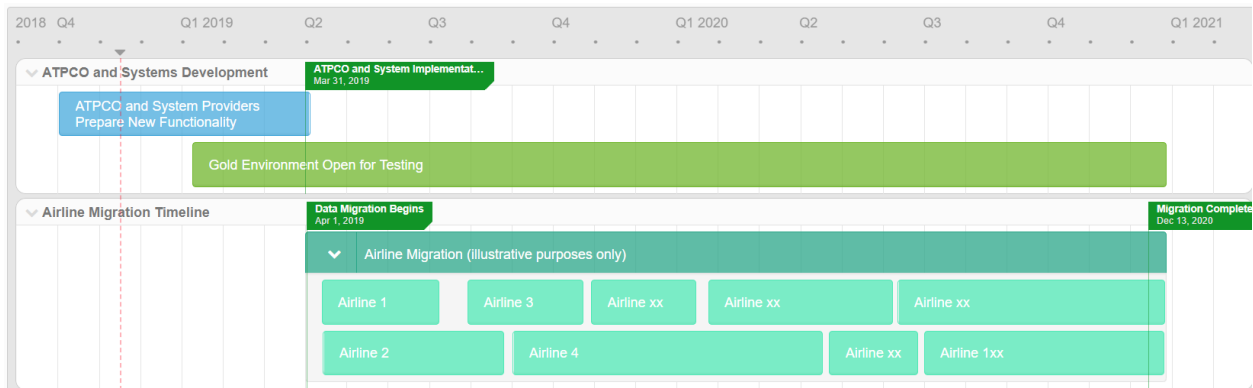
ATPCO Coordination Commitments

- Form the community of ATPCO, airlines from all global areas, and all major pricing systems (including subsidiaries)

- Schedule and facilitate virtual meetings

- Document and distribute community news, including known challenges and resolutions, migration best practices, systems and airlines migration status

Expected Outcome

- Systems have adopted the changes required for migrating Services Types F and P to C and begin processing from 31 March 2019

- Airline baggage migration challenges are identified and resolved within agreed timelines

- Industry is informed of current system and airline migration status

Baggage Migration Community Benefits

- Transparency of industry readiness

- Community subject matter expertise and experiences are shared

- Shared industry ownership of successes as well as failures (if occur)

Baggage Migration Community Commitments and Participant Expectations

- Community organizations will provide dedicated and knowledgeable resources who will actively participate in meetings

- Community members attend and actively engage in meetings by providing challenges as well as resolutions that are shared with the industry as best practices

- All meetings remain focused and goal-driven to minimize participants' time commitment

- Community participants are kept informed of all progress and next steps

- Community members do not share private information within the community

- All meetings and discussions are conducted fully in accordance with ATPCO and IATA's guidelines for industry meetings: discussions pertaining to pricing, route planning, market allocation, or anything else potentially anti-competitive will not be permitted

- Any "production" testing that includes planning and distribution of real products and services for an airline will be done bilaterally with the one airline, ATPCO, and the system in which it is being implemented